



AMERICAN SAMOA MEDICAL CENTER FAGA'ALU AMERICAN SAMOA



June 7, 2024

REQUEST FOR QUALIFICATIONS LBJ-RFQ24.05

Comprehensive Nephrology Services:

LBJ is seeking a group or team to provide the full spectrum of inpatient and outpatient nephrology services. Such comprehensive nephrology services to be provided through acute hospital dialysis, outpatient dialysis and home dialysis.

Scope of Service:

- Medical director oversight with monthly quality meetings including on-site visits
- Policies & Procedures for acute, outpatient and home dialysis
- Comprehensive training and education program for local hospital staff
- Oversight of ongoing dialysis staffing competencies
- Collaborate with LBJ Compliance team to maintain continual survey readiness
- Engage with LBJ Finance and Procurement office to optimize ongoing supply costs and inventory par levels
- Work with LBJ departments to create a multidisciplinary fully engaged dialysis program
 - Nursing: develop staffing models and workflow
 - Information Technology: acute dialysis order sets
 - Pharmacy: nephrology-related medications
 - Laboratory Services
 - Biomed Education
 - Infection Control
- Develop effective ways to help LBJ address lack of accessible and timely outpatient nephrology clinic services in outlying villages in American Samoa
- Development of an outpatient dialysis program through the identification of community needs to be aligned with long-term strategic goals.
- Establish nephrology clinics for management of chronic kidney disease, fluid & electrolyte issues, transplant patients, etc.
- Develop home dialysis program through the identification of community needs to be aligned with long-term strategic goals.
- Chronic management of End Stage Renal Disease patients at LBJ, in outpatient clinics or home dialysis therapies.
- Work closely with the dialysis machine manufacturer on all operational aspects of the acute hospital, outpatient dialysis and home dialysis.

Submission Requirements:

RFQ submissions must include at a minimum:

1. Individual or Firm Information: firm’s legal name, address, email, and telephone number, the principal(s) of the firm and their experience and qualifications;
2. Comprehensive Nephrology Experience: The specialized experience and technical competence of the staff to be assigned to the project with respect to comprehensive nephrology improvements or related work, description of firm’s prior experience, including any similar, size of community, location, total cost, and names of local officials knowledgeable regarding the firm’s performance on related work. Include at least three references within the past five years;
3. Firm Capacity and Capability: The capacity and capability of the firm to perform the work in question, including specialized services, within the period of the grant, the past record of performance of the firm with respect to such factors as control of costs, quality of work, and ability to meet schedules; description of firm’s current work activities, capability of carrying out all aspects of ARPA related activities, and firm’s anticipated availability during the term of the project;
4. The proposed work plan and schedule for activities to be performed.

Qualification Evaluation Criteria:

Submissions will be evaluated per the following factors:

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| 1. <u>Qualifications, Competence and Reputation of Firm and Personnel</u> | <u>20 points or %</u> |
| 2. <u>Firm’s Capability to Meet Time and Project Budget Requirements</u> | <u>20points or %</u> |
| 3. <u>Present and Project Workload of Firm</u> | <u>20 points or %</u> |
| 4. <u>Related Experience on Similar ARPA projects</u> | <u>20 points or %</u> |
| 5. <u>Recent and Current Work for the Entity Issuing RFO</u> | <u>20 points or %</u> |

Upon completion of the review, the Source Evaluation Board will make its recommendation to the American Samoa Medical Center Board of Directors for approval to negotiate a contract price.

Contract Award:

Once the most qualified firm is selected a cost for the implementation of phase one of the project will be negotiated. Contracting for these activities will be clearly defined with costs/payments attributed to each work stream identified. Contracts executed for these services shall be contingent upon the Release of ARPA Funds and Funding Conditions.

The above information should be submitted no later than 2pm on June 28, 2024, to the Chief Procurement Officer of the American Samoa Medical Center For more information, contact Frederick Ledoux at (684) 633-1222; Email: frederick.ledoux@lbj.as

Date: 06/06/24

Authorized Representative: 