



**AMERICAN SAMOA MEDICAL CENTER  
FAGA'ALU AMERICAN SAMOA**

June 20, 2024

**REQUEST FOR QUALIFICATIONS  
LBJ-RFQ24.06**

***LBJ Canteen Meal Provider Services:***

To establish a canteen area at the LBJ facility that provides healthy, vibrant meals to employees and visitors. The canteen should preferably operate 24/7, offering a diverse selection of meals at reasonable prices.

***Scope of Service:***

**1. Operational Hours:**

- The canteen preferably be open 24 hours a day, 7 days a week, to accommodate all shifts and schedules of employees and visitors.

**2. Menu and Meal Selection:**

- The canteen must offer a variety of healthy and vibrant meal options, including but not limited to:
  - Fresh salads - Whole grain sandwiches and wraps
  - Lean protein options (e.g., grilled chicken, fish, tofu)
  - Vegetarian and vegan options
  - Fresh fruit and vegetable sides
  - Low-fat dairy products
  - Healthy snacks and beverages
- The service provider must prepare a detailed menu selection to share what will be presented and sold in the canteen.

**3. Cost of Meals:**

- The service provider must prepare and present a detailed cost breakdown of the meals offered. This should include:
  - Individual meal pricing
  - Combo meal pricing
  - Any available meal plans or discounts for frequent customers

**4. Operational Days:**

- The canteen should be open 7 days a week to ensure continuous service availability.

**5. Regulatory Compliance:**

- The selected service provider must be cleared by the Department of Health to sell and operate within the food industry in American Samoa.
- The service provider must have operated in the food industry within the last 3 years.
- The service provider must provide a detailed business history of the company, showcasing their experience and qualifications in the food service industry.
- Provide a business license.

**6. Bidding Process:**

- Proposals should include:
  - Detailed menu and meal selection
  - Cost breakdown of meals
  - Operational plan outlining how the canteen will be managed and staffed
  - Experience and qualifications of the service provider

**7. Evaluation Criteria:**

- Quality and variety of the menu
- Reasonableness of meal costs
- Regulatory compliance and business history
- Experience and qualifications of the service provider
- Overall feasibility and sustainability of the operational plan

**Deliverables:**

- Detailed menu and meal selection
- Cost breakdown of meals
- Operational plan
- Experience and qualifications documentation
- Business history of the company

The above information should be submitted no later than 2pm on July 8, 2024, to the Chief Procurement Officer Sefanaia Kaumaitoia of the American Samoa Medical Center For more information, contact Frederick Ledoux at (684) 633-1222; Email: [frederick.ledoux@laj.as](mailto:frederick.ledoux@laj.as)

Date: 06/20/24 Authorized Representative: 